

**Short Tender Notification**

**For**

**Supply, Installation and Commissioning of LED TV,  
Desktop Computer Systems & Peripherals**

**Tender Ref: IT/Desktop-01/2015**

## **Section I- Invitation of Bid**

Department of Information Technology, Government of Jharkhand invites short tender in form of sealed Technical & Commercial Bids for supply, installation and commissioning of **Supply, Installation and Commissioning of LED TV, Desktop Computer Systems & Peripherals** for the use of Hon'ble Chief Minister, CM Residence & CM Secretariat, Kanke Road from authorized dealer / distributor/ OEM as per **Annexure 3**.

A complete set of Bid Documents may be downloaded from **www.jharkhand.gov.in**. A non refundable Bid fee of **INR 500/-**( Five Hundred Only) in the form of demand draft in **favour of Principal Secretary, Department of Information Technology payable at Ranchi** should be enclosed with the bid document at the time of submission.

Interested and eligible Bidders are required to submit the Technical and Commercial Bids in two separate sealed envelopes. The Technical and Commercial Bids should be accompanied by a bid security as specified in this Bid Document. The EMD of **INR 15,000/-**(Fifteen Thousand Only) in favour of **Principal Secretary, Department of Information Technology payable at Ranchi** (In the form of Demand Draft should be included in the same envelope containing the Technical Bid). The Technical and Commercial Bids along with the Bid Security must be delivered to the Office of **Principal Secretary, Department of Information Technology, Project Building, Dhurwa, on or before 24.03.2015 at 3:00 PM**.

The envelope containing the Technical Bid and the Bid Security will be opened on the specified date & time in the presence of Bidders or their authorized representatives who choose to attend. In the event of the date specified for bid receipt and opening being declared as a holiday for the Office, the due date for submission and opening of bids will be the following working day at the appointed times.

The summary of various activities with regard to this invitation of bids are listed in the table below:

<b>1.</b>	Tender Reference No.	IT/Desktop-01/2015
<b>2.</b>	Price of Tender Document	500/-
<b>3.</b>	Date of commencement of download of Tender Documents	12/03/2015
<b>4.</b>	Last date & Time for submission of Bids	24/03/15 at 3.00 PM
<b>5.</b>	Date & Time of opening of bids (Technical)	24/03/15 at 3.00 PM
<b>6.</b>	Date and Time of opening of bids (commercial)	24/03/15 at 4.00 PM
<b>7.</b>	Address for communication, Place of submission of bids	Principal Secretary, Department of Information Technology, Project Building, Dhurwa, Ranchi-4 Phone: 0651-2400001, Fax: 0651-2400956.

**(S.V.Sahu)**

Dy. Director

DoIT,GoJ

## **Section II- Eligibility Criteria**

The Bidding is open to all qualified Bidder who fully meet the following qualifying requirements:-

- 1.** The bidder should be an OEM or their authorized partner. In case of authorized partner, a letter of authorization from original manufacturer must be furnished. (submit document)
- 2.** The bidder should have executed orders for supply of Desktops/printers/scanners/Wall TV/TV of worth 5 lakh or above during last three years in Govt./PSUs.(submit document)
- 3.** The bidder should have an annual turnover of not less than **10 Lakh** in any one of the three previous financial year's i.e 11-12 , 12-13 & 13-14 and must submit an attested photocopy of the audited balance sheet along as a proof of annual turnover stated.
- 4.** The Bidder should have Service Tax or Jharkhand VAT registration. The Latest Jharkhand VAT or Service Tax Return Certificate whichever is applicable should be submitted. (submit documents)

### **Section III – Instruction to Bidders**

- 1.** The Bid should be valid for minimum **Sixty Days (60 Days)** from the date of opening of Price Bid. Department of Information Technology may ask bidders to extend the period of validity.
- 2.** The Supply, Installation and Commissioning schedule shall be within **20 days** from the date of issuing of work order at the location as mentioned in the tender.
- 3.** In case of any discrepancy between rates mentioned in figures and words, the latter shall prevail. If there is any discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected.
- 4.** The bidder whose tender is accepted has to supply the items within the stipulated period, as mentioned.
- 5.** The Department of Information Technology may forfeit the EMD amount deposited if the bidder fails to supply the items in stipulated period.
- 6.** The EMD amount of unsuccessful Bidders will be refunded/returned without interest after completion of tender formalities.
- 7.** The price bid shall be evaluated on L1 basis.
- 8.** No representation for change of rate once accepted will be considered.
- 9.** If the items supplied by the accepted bidder are not as per the specified model and specification the Department of Information Technology reserves the right to reject them.
- 10.** The tender should be submitted in Two cover system i.e. a: Technical Bid along with tender cost and EMD and b: Price Bid. There should be proper indication of the contents on each envelope.
- 11.** The Bidders shall seal the envelope No.1 Technical envelope and envelope No.2 Commercial envelope in separate inner envelopes, duly marking the envelopes as “envelope No.1, Technical Envelope” and “envelope No.2 Commercial Envelope”. He

shall then place these two envelopes in an outer envelope. Both the inner envelopes and the outer envelope should be addressed to: **The Principal Secretary, Department of Information Technology, Project Building, Dhurwa, Ranchi-4**

- 12.** Any bid received by the Tendering Authority after the deadline for submission of bids prescribed by the Tendering Authority, will be rejected and/or returned unopened to the Bidder.
- 13.** The Tendering Authority will award the work to the Successful bidder whose bid has been determined as the lowest evaluated bid provided further that the bidder is technically eligible.
- 14. Bidders are strictly advice to submit the Details of full specifications along with warranty period with technical bid.**

100% of the total price of the supplied items will be payable after submission of bill along with successful installation, and commissioning certificates duly signed by concerned at location. Within fifteen days after the Supplier's receipt of notification of award of the LoI shall furnish Performance Bank Guarantee to the Purchaser for valid amount of 10% of the contract value, valid for 3 years. A Bank guarantee issued by a Nationalized Bank. After submission of Performance Guarantee, EMD will be returned.

- 16.** The supplier will have to provide free comprehensive warranty for 3 years.
- 17.** If any critical component of the configuration is out of service, the Supplier will arrange for the immediate repair/replacement of the same within 24 hours after receiving the complaint. In the event of failure of the Supplier to arrange for immediate repair or replacement the Supplier will be liable for penalty of Rs. 1000/- per day per item for LED TV/All-in-one(Apple) and Rs.500/- for Desktops/Printers/UPS etc. per day per item. The amount of penalty will be recovered from the bank guarantee during warranty.
- 18.** All legal disputes are subject to the jurisdiction of Ranchi courts only.

**ANNEXURE - 1**

**Bid Proposal Sheet**  
**(Enclosed with Technical Bid)**

Bidders Proposal Reference No. and Date :  
Bidders Name and Address :  
Person to be contacted :  
Designation :  
Telephone No(s) :  
Telex No. :  
Fax No. :

To

**Principal Secretary,  
Department of Information Technology,  
Project Building, Dhurwa,  
Ranchi - 834 004**

**Subject: Proposal for Supply, Installation and Commissioning of LED TV,  
Desktop Computer Systems & Peripherals.**

Sir,

1. We, the undersigned Bidders, having read and examined in detail the Specifications and all the bidding documents as specified in the Bidding documents No. < \_\_\_\_\_>.

**2. PRICE AND VALIDITY**

All the prices mentioned in our proposal are in accordance with the terms as specified in bidding documents. All the prices and other terms and conditions of this proposal are valid for a period of 60 calendar days from the date of opening of the Bids.

We are an Indian firm and do hereby confirm that our Bid prices include all taxes including Income Tax and Professional Tax.

We have studied the Clause relating to Service Tax and hereby declare that if any Income Tax, Surcharge on Income Tax, Professional Tax and other Corporate Tax is altered under law, we shall pay the same.

### **3. Unit Rates**

We have indicated in the relevant schedules enclosed the unit rates for the purpose of on account of payment as well as for price adjustment in case of any increase to/decrease from the Scope of Work under the contract.

### **4. EMD**

We have enclosed a Demand Draft in favour of **Principal Secretary, Department of Information Technology** payable at Ranchi for a sum of Rs. **Fifteen Thousand only (Rs 15,000 /-)**. This **EMD** is liable to be forfeited in accordance with the provisions of Bid documents.

We declare that all the Services/Works shall be performed strictly in accordance with the Scope of Work.

### **5. Bid Pricing**

We further declare that the prices stated in our proposal are in accordance with your Instructions to Bidders included in Bidding documents.

### **6. Bid Price**

We declare that our bid prices are for the entire scope of the work as specified in the technical specification and bid documents. These prices are indicated in **Annexure 2** attached with our proposal as part of the Commercial Bid.



We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature)

Printed Name and Designation

Seal

Date:

Place :

Business Address :

**ANNEXURE - 2**

**Bid Price Form**  
**(Enclosed with Commercial Bid)**

Prices for **Supply, Installation and Commissioning of LED TV, Desktop Computer Systems & Peripherals** for CM Residence & CM Secretariat in the manner as specified in Specifications and Bidding documents.

Bidder's Name & Address

**To,**

**Principal Secretary,  
Department of Information Technology,  
Project Building, Dhurwa,  
Ranchi - 834 004**

**Format for Commercial Proposal**

<b>A.</b>	Sl. No	Item Name	Price inclusive of taxes & duties and all other costs.		
			Cost per unit (Rs.)	Quantity	Total cost (Rs.)
	1.				
	2.				
		<b>Total Amount</b>	-----Rs/  <b>In Words</b> -----		

**Total Amount in Rupees:**

**(In figures)** \_\_\_\_\_

**(In Words)** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signature of Bidder**

**Seal**

### ANNEXURE – 3

#### **Supply, Installation and Commissioning of LED TV, Desktop Computer Systems & Peripherals as follows:**

S.No.	Item	Make	Model/Configuration	Qty
1.	75" or Above LED TV	SONY	75" or Above LED TV	01(One)
2.	All- in- One Desktop	Apple	iMac - 2.9 GHz (quad-core Intel Core i5 processor (Turbo Boost up to 3.6 GHz) with 6MB L3 cache) / 8GB (two 4GB) of 1600MHz DDR3 memory / 1TB (5400-rpm) hard drive / NVIDIA GeForce GT 750M graphics processor with 1GB of GDDR5 memory / 21.5-inch	01(One)
3.	55" LED TV	SONY	KDL-55W950B	06(Six)
4.	Desktop PC	HP	Core-i3/2GB/500GB/18.5"	05(Five)
5.	Desktop PC	HP	Core-i5/2GB/500GB/18.5"	02(Two)
6.	Laser Printer	HP	Laserjet P1020	06(Six)
7.	Laser Printer	HP	Laserjet P1108	02(Two)
8.	UPS	Uniline	1.0 KVA	08(Eight)
9.	Mouse	HCL	Optical	02(Two)
10.	Antivirus	Quick Heal	Quick Heal 10 user total security	One Bundle (10 users)

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