

**RFP OF RATE CONTRACT FOR SUPPLY OF
TABLETS & FINGER PRINT SCANNER &
BLUETOOTH PRINTERS**



By:

Jharkhand Agency for Promotion of Information
Technology

2014

Tender Ref: JAP-IT/ UID-RC/2013-14/001

Address for communication, Place of submission of bids:

CEO JAP-IT,

Engineers Hostel no. 2,

Near Dhurwa Goalchakkar,

Dhurwa,

Ranchi – 834004, Jharkhand.

TABLE OF CONTENTS

1	DISCLAIMER.....	3
2	PART I: INVITATION TO BID	4
3	PART III: INSTRUCTIONS FOR BIDDERS	6
3.1	About JAPIT	6
3.2	Purpose & Scope of Rate Contract.....	6
4	Pre Evaluation Eligibility Criteria.....	7
5	TECHNICAL SPECIFICATIONS	17
5.1	Schedule 1:.....	17
5.2	Schedule 2:.....	17
5.3	Schedule 3:.....	18
5.4	Schedule 4:.....	18
6	Bill of Material.....	19
7	Technical Evaluation of Bids	20
7.1	Technical Evaluation Criteria	20
8	ANNEXURE I- BIDDER PROFILE.....	21
9	ANNEXURE II- BID PROPOSAL SHEET	22
10	ANNEXURE III- BIDDER'S AUTHORISATION CERTIFICATE.....	25
11	ANNEXURE IV- PROFORMA FOR PRE BID QUERIES	26
12	ANNEXURE V- PROFORMA OF PERFORMANCE BANK GUARANTEE	27
13	ANNEXURE VI: EMD / Bank Guarantee Format	30
14	ANNEXURE VII- SELF-DECLARATION	31
15	ANNEXURE VIII- CERTIFICATE OF CONFORMITY.....	32
17	ANNEXURE IX- WORK ORDER FOR Supply of Related Devices as per BOM33	
18	ANNEXURE X- BID PRICE FORM.....	34

1 DISCLAIMER

The information contained in this Request for Proposal Document (–RFP Document) or subsequently provided to Bidder/s, whether verbally or in documentary form by or on behalf of the or any of their representatives, employees or advisors (collectively referred to as –JAPIT Representatives), is provided to Bidder(s) on the terms and conditions set out in this RFP Document and any other terms and conditions subject to which such information is provided.

This RFP Document is not an agreement and is not an offer or invitation by the JAPIT

Representative(s) to any party other than the entities, who are qualified to submit their Proposal (Bidders). The purpose of this RFP Document is to provide the Bidder with information to assist the formulation of their Proposal. This RFP Document does not purport to contain all the information each Bidder may require. This RFP Document may not be appropriate for all persons, and it is not possible for the JAPIT Representatives, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP Document. Each Bidder should conduct their own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP Document and wherever necessary, obtain independent advice from appropriate sources.

The JAPIT Representatives, their employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RFP Document.

The JAPIT Representatives may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP Document.

2 PART I: INVITATION TO BID

The summary of various activities with regard to this invitation of bids are listed in the table below:

Bid Reference No.	JAP-IT/UID-RC/2013-14/001
Purpose of the RFP	The purpose of the RFP is to solicit proposals from qualified vendors for supply and rate contract for supplying Android tablets, Finger Print Devices and Bluetooth Printers as mentioned in various schedules
Date of commencement of download of Bidding Documents	28 th May 2014 The tender document shall be freely available for download from the above mentioned date from the following website http://www.jharkhand.gov.in/web/guest/tenders
Last date of acceptance of queries/clarifications	11 th June 2014
Time and Date of Pre-Bid Meeting	13 th June 2014, 3:00 pm
Date of Issue of clarifications if any subsequent to Pre-Bid Meeting	18 th June 2014
Last date and time for Submission of Bid	23 June 2014, 3:00 pm
Time and Date for opening of bids	23 June 2014, 4:00 pm
Date of Opening of Financial Bids	To be announced
Tender Fee	Demand Draft of Rs. 5,000/- (Rupees Five Thousand Only) in favour of CEO, JAPIT payable at Ranchi.
Earnest Money Deposit	For Schedule 1: Rs. 35,000/- (Rs. 35 Thousand) For Schedule 2: Rs. 1,50,000/- (Rs. 1.5 Lakhs) For Schedule 3: Rs. 2,00,000/- (Rs. 2 Lakhs) For Schedule 4: Rs. 1,80,000/- (Rs. 1.8 lakhs) in the form of Pay Order/Demand Draft payable at Ranchi or BG favouring CEO, JAPIT payable at Ranchi. The same should be submitted in person at the time of bid submission. In case of unsuccessful bidder, EMD will be returned after completion of the bid process (without interest).
Address for Submission of Tender	CEO, JAPIT, Engineers Hostel # 2, Dhurwa, Ranchi-834004 Tel No. 0651- 2401040 Fax No.
Contact by Bidders	Interested Bidders are requested to send the email to, uidcell.dit.goj@gmail.com , uiddpramod@gmail.com containing following information, so that in case of any clarification, same may be issued to them. Name of company,



**RFP OF RATE CONTRACT FOR SUPPLY OF TABLETS & FINGER PRINT
SCANNER & BLUETOOTH PRINTERS**

	Contact person, Mailing address with Pin Code, Telephone No., Fax No., email address, Mobile No.etc.
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Note:-

1. Technical and Commercial Bids may be deposited in sealed envelopes at JAP-IT or Department of IT, Govt. of Jharkhand, Third floor, Project Building, Dhurwa Ranchi – 834004, Jharkhand.
2. Technical and Commercial Bids may be submitted through e-mail at the below mentioned e-mail id - uidcell.dit.goj@gmail.com, uiddpramod@gmail.com, containing Technical Bid in PDF format and Commercial bid in password protected PDF document. The bidder selected for commercial evaluation will intimate the JAP-IT / department of the password of the commercial bid pdf document during the commercial bid opening.

3 PART III: INSTRUCTIONS FOR BIDDERS

3.1 ABOUT JAPIT

Jharkhand Agency for Promotion of Information Technology is the Executive Arm of the Department of Information Technology and responsible for implementation of IT infrastructure projects viz. State Wide Area Network, Common Service Centres, State Data Centre as well as various applications for the Departments. This organization is registered as a non-profit society and is headed by the Hon'ble Chief Minister, Jharkhand. At the executive level, this is managed by the Chief Executive Officer assisted by various categories of technical and support staff. The JAPIT interacts with various departments of the Governments, National Informatics Centre, State E-Governance Management Teams and other related organizations. JAPIT has been entrusted with implementation of many e-Governance Projects including various aadhaar enabled projects.

3.2 PURPOSE & SCOPE OF RATE CONTRACT

1. Through this Request for Proposal (RFP), JAP-IT invites proposals from interested Original Equipment Manufacturers (OEMs) or their authorized business partners / dealers for empanelment of Suppliers for Android Tablets, STQC certified Finger Print scanner devices and Bluetooth printers and also supply the mentioned quantities to Department of IT, Govt. of Jharkhand.
2. The purpose of this Rate Contract is to allow various agencies of the Government to procure the items included in this RFP from the selected vendors.
3. Separate EMD has to be submitted for the items mentioned in the Bill of Materials and the vendor may bid for single schedule or multiple schedules.
4. The rates quoted shall remain valid for one year from the date of acceptance of LoI / signing of agreement / purchase order.
5. The vendor shall pass on the benefit of during the contract period, bidders have to pass on the benefit of discount / reduction in prices/ Govt. duties, if any, to the Govt. voluntarily. In case of failure, Govt. reserves the right to terminate the rate contract with immediate effect.
6. The selected bidder shall supply the requisite items directly to the Govt. Agencies against the purchase order issued by the respective agencies.

7. The items will be covered by one (1) year comprehensive warranty
8. The supplier will have to provide one (1) year comprehensive warranty from the date of successful installation and commissioning and will assume onsite support of the supplied items and following SLA needs to be adhered by the supplied for problem resolution and repairing the same.

Sl. No.	Service Level (If the device does not need replacement)	Penalty
1.	Problem resolution within 7 days of registering the complaint	No penalty
2.	Problem resolution within 7 days to 15 days of registering the complaint	Rs. 100 per day per device
	Problem resolution beyond 15 days of registering the complaint	Rs. 300 per day per device
3.	Replacement Timelines: Replacement would be done at the earliest possible. The benchmarks would be arrived through mutual negotiations with the successful bidder. The penalty as above would be applied with respect to the said benchmark.	

4 PRE EVALUATION ELIGIBILITY CRITERIA

Entities meeting the following criteria would be eligible to participate in the bid process:

S. No.	Evaluation Criteria	Documents Required
1.	The Bidder must be a reputed and experienced entity registered under the Indian Companies Act, 1956, have a registered office in India for the last 3 years	Certificate of Registration in India. Memorandum of Association.
2.	The average turnover of the bidder should be Rs. 50 Lakhs per annum over the last 3 financial years (2010-11, 2011-12, 2012-13).	Letter from Chattered Accountant Audited Annual Reports
3.	The bidder must have executed atleast 3 (three) work orders of similar work (i.e. supply of Android Tablets/ STQC Certified Finger Print devices/ Bluetooth Printer) of	Order Copies of the same should be submitted

	minimum value of Rs. 5 Lakh during the preceding 3 (three) financial years (i.e. 2010-11, 2011-12, 2012-13)	
4.	The bidder must be registering profits or having positive net-worth for last three years (2010-11, 2011-12, 2012-13).	Letter from Chartered Accountants
5.	The bidder should have valid tax registration in India	Copy of VAT Certificate Copy of PAN Card
6.	The Bidder should not have been blacklisted by any Central / State government departments or PSUs for corrupt or fraudulent practices or for quality of services rendered.	Letter from the Authorized Signatory stating that the bidder has not been blacklisted by Central/ State Government Departments or PSUs for corrupt or fraudulent practices or for quality of services rendered.
7.	Tender Fee	Demand Draft of Rs. 5,000/- (Rupees Five Thousand Only) in favour of CEO, JAPIT payable at Ranchi.
8.	EMD	Bank Guarantee: For Schedule 1: Rs. 35,000/- (Rs. 35 Thousand) For Schedule 2: Rs. 1,50,000/- (Rs. 1.5 Lakhs) For Schedule 3: Rs. 2,00,000/- (Rs. 2 Lakhs) For Schedule 4: Rs. 1,80,000/- (Rs. 1.8 lakhs)

*In case the Bidder doesn't have an office in Jharkhand, the bidder will have to open a Office (with dedicated Technical Experts) within one month of issue of LOI / Purchase Order.

Note: Department reserves the right to verify, if it so desires, the correctness of documentary evidence furnished by the bidder. (In the absence of the above documents along with Annexure as per the RFP, the bid is likely to be rejected.)

1. CONDITIONS OF BID: Following conditions will apply to submission of bids:-

Bidders, who have not satisfactorily completed any of the earlier contracts with the JAPIT/GoJ and / or who have been debarred by them from participating in future tenders, will not be eligible for this tender. Bidder should submit an undertaking in this regard.

2. COST OF BIDDING

The bidder shall bear all the costs associated with the preparation and submission of bid and JAPIT will in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

3. BIDDING DOCUMENT

The bidder is expected to examine all instructions, forms, terms and conditions and technical specifications in the Bidding Document. Submission of a bid not responsive to the Bidding Document in every respect will be at the bidder's risk and may result in the rejection of its bid without any further reference to the bidder.

4. LANGUAGE OF BIDS

The bids prepared by the bidder and all correspondence and document relating to the bids exchanged by the bidder and JAPIT, shall be written in English.

5. AUTHENTICATION OF ERASURES/OVERWRITING ETC.

Any inter-lineation, erasures, or overwriting shall be valid only if the person(s) signing initial(s) them.

6. AMENDMENTS TO BIDDING DOCUMENTS

At any time prior to the last Date and Time for submission of bids, the JAPIT may, for any reason, modify the Bidding Document by amendments at its sole discretion. All amendments shall be uploaded on the JAPIT/GoJ's websites (<http://www.jharkhand.gov.in/web/guest/tenders>) and will be binding on all who are interested in bidding.

In order to provide, prospective bidders, reasonable time to take the amendment if any, into account in preparing their bid, the Purchaser may, at its discretion, extend the deadline for submission of bids.

7. PURCHASER'S RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS

The Purchaser reserves the right to accept or reject any bid and annul the bidding process or even reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or without any

obligation to inform the affected bidder or bidders about the grounds for the purchaser's action. The Purchaser reserves the right to accept or reject any technology proposed by the vendor. The Purchaser reserves the right to select more than one vendor keeping in view its large requirements.

8. MODIFICATION AND WITHDRAWAL

Bids once submitted will be treated, as final and no further correspondence will be entertained on this. No bid will be modified after the deadline for submission of bids. No bidder shall be allowed to withdraw the bid, if bidder happens to be successful bidder.

9. REVELATION OF PRICES

The prices in any form or by any reasons should not be disclosed in the technical or other parts of the bid except in the commercial bid. Failure to do so will make the bid liable to be rejected.

10. TERMS AND CONDITIONS OF THE BIDDING FIRMS

The bidding firms are not allowed to impose their own terms and conditions to the bid and if submitted will not be considered as forming part of their bids.

The bidders are advised to clearly specify the deviations, in case terms and conditions of the contract applicable to this invitation of tender are not acceptable to them. The bidders should also describe clearly in what respect and up to what extent the equipment and services being offered differ/ deviate from the specifications laid down in the specifications and requirements.

11. LOCAL CONDITIONS

The bidder must acquaint himself with the local conditions and factors, which may have any effect on the performance of the contract and / or the cost.

12. CLARIFICATIONS

If deemed necessary Purchaser may seek clarifications on any aspect from the bidder. However that would not entitle the bidder to change or cause any change in the substance of the tender submitted or the price quoted.

13. EARNEST MONEY DEPOSIT (EMD)

Bidders have to submit the Bid Earnest Money according to various schedule of items of

For Schedule 1: Rs. 35,000/- (Rs. 35 Thousand)

For Schedule 2: Rs. 1,50,000/- (Rs. 1.5 Lakhs)

For Schedule 3: Rs. 2,00,000/- (Rs. 2 Lakhs)

For Schedule 4: Rs. 1,80,000/- (Rs. 1.8 Lakhs)

in the form of Pay Order/Demand Draft payable at Ranchi or BG favouring CEO, JAPIT filling all the details. In case of unsuccessful bid, EMD will be returned after

completion of the bid process (without interest). For successful bidders the same will be retained by JAP-IT till the successful bidder submits the performance guarantee in form of Bank Guarantee favouring CEO, JAPIT upto one year from the date of the last purchase order whichever is later as performance bank guarantee.

14. OPENING OF BIDS

All the bids will be opened at the date, time and locations mentioned in RFP (as per tender schedule). The technical bids will be opened in the presence of representatives of the bidders who choose to attend.

15. PERIOD OF VALIDITY

Bid shall remain valid for six (6) months from the date of bid opening prescribed by the purchaser. A bid valid for shorter period is liable to be rejected by JAPIT as non-responsive.

16. BID CURRENCY

All the prices shall be expressed in Indian Rupees only.

17. DEADLINE FOR SUBMISSION OF BIDS

Bid must be received by the Purchaser at the address specified in Bid Document not later than the specified date and time as specified in Bid Document. In event of the specified date for submission of bids being declared a holiday for the Purchaser, the bids will be received up to appointed time on next working day.

The purchaser may, at its discretion, extend this deadline for submission of bids by amending the bid documents in accordance to clause "AMENDMENTS TO BIDDING DOCUMENTS", in which case all rights and obligations of the purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

18. LATE BIDS

Any bid received by the Purchaser after the deadline for submission of bid will be rejected and/or returned unopened to the Bidder.

19. BIDDING PROCESS (TWO STAGES)

For the purpose of the present job, a two-stage bidding process will be followed. The response to the RFP will be submitted in two parts:

✚ Technical Bid Part I

✚ Financial Bid Part II

For the purpose of the above scope of work, a two-stage bidding process will be followed. The tender should be submitted in two cover system i.e. Technical Bid and Financial Bid. There should be proper indication of the contents on each envelope or should be mentioned in the PDF file sent through email.

The Bidders shall seal the envelope No.1 as Technical envelope and envelope No.2 as Financial envelope in separate inner envelopes, duly marking the envelopes “Envelope No.1, Technical Envelope” and “Envelope No.2 Financial Envelope”. The Bidders shall then place these two envelopes in an outer envelope. Both the inner envelopes and the outer envelope should be addressed to: CEO JAPIT cum Principal Secretary, Department of IT, Govt. of Jharkhand.

The bidders may also submit the Technical Bid in PDF format and Commercial bid in password protected PDF document. The bidder selected for commercial evaluation will intimate the JAP-IT / department of the password of the commercial bid pdf document during the commercial bid opening. The bidder will have to submit the Technical Bid in sealed envelopes (wax seal), duly super-scribing “**RFP Of Rate Contract For Supply Of Tablets & Finger Print Scanner & Bluetooth Printers**” and “**TECHNICAL BID**”. TECHNICAL BID will also contain all the documents mentioned under Annexure-XIV. All the Annexure should be duly signed and sealed. TECHNICAL BID will NOT contain any pricing or commercial information at all. Technical bid documents with any commercial information will be rejected.

In the first stage, only TECHNICAL BIDs will be opened and evaluated. Only those bidders satisfying the techno-functional requirements as determined by the Purchaser and accepting the terms and conditions of this document shall be short-listed.

All pages of the bid except amendable printed literature shall be initialled by the person(s) signing the Bid.

The bid shall contain no interlineations, erasures or over writing except as necessary to correct errors made by the Bidder, in which case such corrections shall be duly confirmed under signature/initials of the person(s) signing the bid.

In the second stage, the COMMERCIAL BID of only those bidders, whose technical bids qualify for next stage evaluation, will be opened. Prices quoted by the bidder must be all taxes inclusive, firm and final and shall not be subject to any escalation whatsoever during the period of the contract. Prices should include all taxes, statutory levies INCLUDING Sales Tax/Service Tax/VAT on the final finished supplies tendered for. Octroi/Entry tax, if any payable, will be paid to the bidder on actual, on production of original receipt.

Prices should be shown both in numbers and words. In case of discrepancy between the two, the amount in words shall prevail. The prices quoted should also include all rights (if any) of patent, registered design or trademark and intellectual proprietary rights and the bidder shall indemnify JAPIT against all claims in respect of the same.

Bidders are advised to go through payment terms as mentioned in General Terms and Conditions.

20. SUBMISSION OF BIDS

- 20.1 The bidder may submit quote for one or more than one schedule and if quoted for more than one schedule should submit the related EMD for the same. Without the submission of related EMD the bids for that schedule shall be duly rejected.
- 20.3 Technical and Commercial Bids may be deposited in sealed envelopes at JAP-IT or Department of IT, Govt. of Jharkhand, Third floor, Project Building, Dhurwa Ranchi – 834004, Jharkhand.
- 20.3 Technical and Commercial Bids may be submitted through e-mail at the below mentioned e-mail id -uidcell.dit.goj@gmail.com, uidpramod@gmail.com , containing Technical Bid in PDF format and Commercial bid in password protected PDF document. The bidder selected for commercial evaluation will intimate the JAP-IT / department of the password of the commercial bid pdf document during the commercial bid opening.
- 20.4 All the Technical supporting documents should be submitted manually before the final date & time of bid submission at the following address. JAP-IT will not be responsible for any postal delay

**CEO, JAPIT,
Engineers Hostel # 2,
Dhurwa, Ranchi-834004**

21. CONTENTS OF DOCUMENTS TO BE SUBMITTED

Documents required in Technical Bid (Sealed Cover)

1. Supporting documents in respect of eligibility criteria.
2. Bidders Information as per Annexure IV
3. Acceptance of the General terms and conditions as contained in Annexure-I including scope of RFP
4. Acceptance of Compliance Statement-Annexure XI.

5. Document indicating the support architecture and matrix
6. Audited balance sheet and profit & loss account statement for 2010-11, 2011-12 & 2012-13.
7. Earnest Money in the form of Demand Draft/Bank Guarantee. Please mention the tender name with year and company name at the back of DD/Pay order.
8. Service Support set up details
9. Signed copy of the RFP document (each page signed with seal).

22. PRELIMINARY EXAMINATION

The bids will be examined to determine whether they are complete, contain any computational errors, whether required bid security has been furnished, etc. and whether the bids are generally in order. Bids from agents without proper authorization from the manufacture will not be accepted.

A bid determined as not substantially responsive will be rejected and may not subsequently be made responsive by the bidder by correction of non conformity. Purchaser may, at its discretion, waive any minor non conformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.

23. EVALUATION AND AWARD CRITERIA

After opening of the technical bids, all the documents and annexure (except commercial documents/offer) will be evaluated first. Bidders will be required to make a presentation before the Evaluation Committee which would include presentation of their proposed solution and their features.

Purchaser will determine to its satisfaction whether the bidder selected as having submitted the best evaluated responsive bid is qualified to satisfactorily perform the contract. The decision of Purchaser will be final in this regard. The determination will take into account bidder's financial, technical and support capabilities, based on an examination of documentary evidence submitted by bidders.

Technical Evaluation: Technical evaluation will be carried out as per the process described in page 19 of this RFP.

Commercial Evaluation:

The commercial bids for only those bidders will be opened who have qualified on the basis of technical evaluation and reviewed to determine whether the commercial bids are substantially responsive. Commercial bids that are not substantially responsive or incomplete in any manner are liable to be disqualified. The bidder with lowest bid per schedule will at this stage will be declared as

successful subject to the following:

- i. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantities, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the bidder does not accept the correction of the errors, his bid will be rejected. and its Bid security forfeited.
- ii. The Purchaser's evaluation of a Price Bid will take into account, in addition to the Bid price quoted, one or more of the following factors:
 - a. Deviation in prices quoted;
 - b. Other specific criteria indicated in the Bid and/or in the Technical & Functional Specifications & Price schedule.

For factors retained in the Bid, one or more of the following quantification methods will be applied:

- iii. The actual Work Order shall be distributed to all the participating bidders (who agree to supply the devices matching the L1 rates discovered) in the inverse of the rates quoted by them in the bid in L1 price discovered.

Delivery Timelines:

The products covered under this bid are to be delivered as per the below mentioned delivery schedule:

- a) 25% of the order as per the Schedule for which LOI / Work Order has been issued is to be delivered within three (3) weeks of issuance of LOI / Work Order.
- b) 25% of the order as per the Schedule for which LOI / Work Order has been issued is to be delivered in the fourth week from the date of issuance of LOI / Work Order.
- c) 25% of the order as per the Schedule for which LOI / Work Order has been issued is to be delivered in the fifth week from the date of issuance of LOI / Work Order.
- d) 25% of the order as per the Schedule for which LOI / Work Order has been issued is to be delivered in the sixth week from the date of issuance of LOI / Work Order.
- e) If the item ordered is less than 100 devices the same shall be delivered within three weeks of issuance of LOI / Work Order.

If the vendor fails to adhere to the above mentioned delivery timelines, then the authority who has issued the Work Order may terminate the contract / Work Order within 15 days without any prejudice to any other rights or powers of the Purchaser, or the Supplier under the Contract. Further the Purchaser shall immediately initiate the process of Blacklisting of the Supplier for non adherence of the Delivery Timelines. No credit will be given to early deliveries. For delayed

deliveries an adjustment of 2.5 % of the Bid price per week or part thereof will be added to the price bid for evaluation of Bids.

24. VERIFICATION OF REFERENCE INSTALLATIONS

Purchaser may, if it deemed necessary, conduct verification of reference installations to satisfy itself on the performance of the equipment / services offered with reference to their requirements.

25. CONTACTING PURCHASER OR PUTTING OUTSIDE INFLUENCE

Bidders are forbidden to contact JAP-IT / GoJ officials on any matter relating to this bid from the time of submission of commercial bid to the time the contract is awarded. Any effort on the part of the bidder to influence bid evaluation process, or contract award decision may result in the rejection of the bid.

26. CANCELLATION OF BID/ BIDDING PROCESS

Purchaser reserves the right to accept or reject any bid and annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for its action.

27. SIGNING OF CONTRACT

The successful bidder(s) shall be issued corresponding Purchase Order for the schedules they have quoted.

5 TECHNICAL SPECIFICATIONS

5.1 SCHEDULE 1:

Android Tablet for Aadhaar Enabled Biometric Attendance System

Hardware Requirements

- Processor- 1.0 Ghz. or above
- RAM- 512 MB or Above
- Internal Storage- 4GB or Above
- Expandable storage through micro SD, minimum 8 GB
- USB Port- Minimum one Micro USB/USB Port
- Front facing Camera with VGA resolution
- 3.5mm Jack for Audio Out
- Internal Speakers
- 7" Capacitive touch screen with 4 fingers multi-touch and minimum 800x400 pixel resolution, 16 M Colors
- Full sized sim card slot
- Min. Battery 3000 mAh, backup upto 180 minutes
- SAR values within acceptable range
- Separate charging non-usb port with AC adapter 200-240 volt range

Connectivity Requirements

- GPRS/ EDGE mobile data
- WiFi IEEE 802.11b/g/n

Software Requirements

- Android 4.0 Operating System or Above
- Safety and other standards compliance – CE certification/ RoHS certification
- Full featured Web Browser

5.2 SCHEDULE 2:

Android Tablet for India Post Aadhaar Enabled Payment System

Hardware Requirements

- Processor- 1.0 Ghz. or above
- RAM- 512 MB or Above
- Internal Storage- 4GB or Above
- Expandable storage through micro SD, minimum 8 GB
- USB Port- Minimum one free Micro USB, with full OTG support (should not be used for charging)
- Front facing Camera with VGA resolution

- 3.5mm Jack for Audio Out
- Internal Speakers
- 7” Capacitive touch screen with 4 fingers multi-touch and minimum 800x400 pixel resolution, 16 M Colors
- Full sized sim card slot
- Min. Battery 3000 mAh, backup upto 180 minutes
- SAR values within acceptable range
- Separate charging non-usb port with AC adapter 200-240 volt range
- Flip cover with stand
- Charging
 - With AC adaptor 200-240 volt range
 - Dedicated Charging port other than USB data syncing port (preferably pin based charging)

Connectivity Requirements

- GPRS/ EDGE mobile data
- Bluetooth v3 or higher
- WiFi IEEE 802.11b/g/n

Software Requirements

- Android 4.0 Operating System or Above
- Safety and other standards compliance – CE certification/ RoHS certification
- Full featured Web Browser

5.3 SCHEDULE 3:

Finger Print Scanner device

STQC and UIDAI certified Single Finger-print biometric scanning device for Aadhaar Authentication with driver, extractor software (mandatorily with license, if required) and API/SDK for Android and Windows platform.

The device should have integrated micro USB type connector.

5.4 SCHEDULE 4:

Bluetooth Printer for Android

Hardware Requirements

- Communication Interface: BLUETOOTH
- Indicator: Indicators for Power, BLUETOOTH connectivity and Error
- Print Method: Direct Thermal
- Print Width: 48mm (+/- 2mm)
- Paper Width: 50mm to 58mm
- Battery: Rechargeable Li ion type battery

- Unicode printing support(especially Hindi).
- Accessories: 200 to 240V AC Adapter, Paper Roll,
- Software Development Kit: Availability of Android based SDK for integration purposes supporting Android OS version 4.0 and all the above versions.
- Operating System: The device should support Android 4.0 and all higher versions

6 BILL OF MATERIAL

Sl. No.	Schedule No.	Item Descriptions	Quantity in Nos.
1.	Schedule 1	Android Tablet for AEBAS	700
2.	Schedule 2	Android Tablet for India Post	2800
3.	Schedule 3	STQC and UIDAI certified Finger Print devices	4800
4.	Schedule 4	Bluetooth printer for Android devices	2800

7 TECHNICAL EVALUATION OF BIDS

Bidders will be required to submit a sample of the devices being quoted for the bids individually per schedule for technical evaluation and upon successful technical evaluation of the device's commercial bids will be opened.

- a) Purchaser will examine the bids to determine whether they are complete, whether required information have been provided as underlined in the bid document, whether the documents have been properly signed, and whether bid documents are generally in order.
- b) Compliance to Bidders' Qualification Criteria stipulated in Annexure A of the RFP.
- c) Compliance to Requirements stipulated in the "**Scope of Work**", duly supported by documentary evidence will be evaluated in detail.
- d) The Bidder shall submit one sample device for Technical evaluation and upon the same shall be evaluated on the below described process and criteria.
- e) Review of written reply, if any, submitted in response to the clarification sought by the Purchaser
- f) Technical skill set available, availability of customer support personnel etc., would be considered.
- g) Purchaser may interact with the Customer references submitted by bidder, if required.

Only those bidders, who satisfy the technical requirements, accept the terms and conditions of this RFP document shall be short-listed for further evaluation.

7.1 TECHNICAL EVALUATION CRITERIA

For Schedule 1:

The tablet should be able to flawlessly run Android based Attendance client application for 48 hrs having 99% uptime, using Aadhaar biometric authentication.

For Schedule 2:

The tablet should be able to flawlessly run Android based Banking Correspondent client application for India Post for 48 hrs having 99% uptime, using Aadhaar biometric authentication and Bluetooth printing.

For Schedule 3:

The device should pass with 90% or more success captures out of 1000 samples, and 80% or more positive Aadhaar authentication of the thousand captured samples, given the fingerprints are of good quality.

For Schedule 4:

The printer will be integrated and tested with existing applications on android tablets and should be able to perform the printing task without any error (in the ideal condition).

8 ANNEXURE I- BIDDER PROFILE

S.No.	Particulars	Details to be Furnished
Details of the Bidders (Firm/Company)		
1.	Name	
2.	Address	
3.	Telephone :	Fax:
4.	Email:	Website:
Details of Authorized Person		
5.	Name	
6.	Address	
7.	Telephone:	Email:
Information about the company		
8.	Status of company (Public Ltd/Pvt. Ltd) ((Provide Ref e.g. Roc Ref#)	Date:
		Ref#:
9.	Location and Address of Offices(in Jharkhand and India (Head office))	
10.	Service Tax Registration Number	
11.	Income Tax Registration Number (PAN)	
12.	Sales Tax Registration Number (VAT)	

Signature of the Bidder

9 ANNEXURE II- BID PROPOSAL SHEET

Bidders Proposal Reference No. and Date :

Bidders Name and Address :

Person to be contacted :

Designation :

Telephone No(s) :

E-MAIL ID. :

Fax No. :

To,

The Chief Executive Officer

Jharkhand Agency for Promotion of Information Technology

Engineers Hostel # 2,

Dhurwa, Ranchi 834004.

**Subject: RFP OF RATE CONTRACT FOR SUPPLY OF TABLETS & FINGER
PRINT SCANNER & BLUETOOTH PRINTERS**

Sir,

1. We, the undersigned Bidders, having read and examined in detail the Specifications and all the bidding documents as specified in the Bidding documents No. < _____>.

2. PRICE AND VALIDITY

All the prices mentioned in our proposal are in accordance with the terms as specified in bidding documents. All the prices and other terms and conditions of this proposal are valid for a period of 180 calendar days from the date of opening of the Bids.

We are an Indian firm and do hereby confirm that our Bid prices inclusive all taxes.

3. Unit Rates

We have indicated in the relevant schedules enclosed the unit rates for the purpose of on account of payment as well as for price adjustment in case of any increase to/decrease from the Scope of Work under the contract.

4. EMD

We have enclosed a BG/Demand Draft in favour of _____ for a sum of Rs. _____ (INR -----/-). This EMD is liable to be forfeited in accordance with the provisions of Bid documents.

We declare that all the Services/Works shall be performed strictly in accordance with the Scope of Work.

5. Bid Pricing

We further declare that the prices stated in our proposal are in accordance with your Instructions to Bidders included in Bidding documents.

6. Bid Price

We declare that our bid prices are for the entire scope of the work as specified in the technical specification and bid documents. These prices are indicated in **Annexure** __ attached with our proposal as part of the Commercial Bid.

7. Contract Performance Guarantee

We hereby declare that in case the Contract is awarded to us, we shall submit the Contract Performance Guarantee Bond in the form prescribed at **Annexure 5**.



**RFP OF RATE CONTRACT FOR SUPPLY OF TABLETS & FINGER PRINT
SCANNER & BLUETOOTH PRINTERS**

We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature)

Printed Name and
Designation

Seal

Date:

Place :

Business Address :



**10 ANNEXURE III- BIDDER'S AUTHORISATION
CERTIFICATE**

To,

Chief Executive Officer

Jharkhand Agency for Promotion of Information Technology

Engineers Hostel # 2,

Dhurwa, Ranchi 834004.

<Bidder's Name> _____, <Designation>
_____ is hereby authorized to sign relevant documents on behalf of
the company in dealing with Tender of reference <Tender No. &
date> _____. He is also authorized to attend meetings & submit
technical & commercial information as may be required by you in the course of
processing above said tender.

Thanking you,

Authorized Signatory.

<Company Name>

Seal

11 ANNEXURE IV- PROFORMA FOR PRE BID QUERIES

Bidders requiring specific points of clarification may communicate with Department during the specific period using the following format. All clarification should be mailed (in .xls format) and given in hard / soft copy by email, post or by hand.

Bidder's Request for Clarification				
Name of Organization submitting request		Name & Position of person submitting request		Address of Org. including phone, Fax, e-mail Points of Contact
				Tel: Fax: e-Mail:
S.No.	Bidding Document Reference (Number/Page)	Content of RFP Requiring Clarification	Points of Clarification Required	Suggestions (if Any)
1.				
2.				
3.				



12 ANNEXURE V- PROFORMA OF PERFORMANCE BANK GUARANTEE

Ref:.....

Date:.....

Bank Guarantee No:.....

To,

Chief Executive Officer

Jharkhand Agency for Promotion of Information Technology

Engineers Hostel # 2,

Dhurwa, Ranchi 834004.

Against Contract vide Advance Acceptance of the Tender No..... Dated of the Department covering the **“RFP OF RATE CONTRACT FOR SUPPLY OF TABLETS & FINGER PRINT SCANNER & BLUETOOTH PRINTERS – Schedule X”** (Hereinafter called " The Said Contract") entered into between the JAP-IT and the_____ (Hereinafter called the "The Bidder"), this is to certify that at the request of the Bidder we Bank_____ are holding in trust in favour of the client, the amount _____(write the sum here in words) to indemnify and keep indemnified the department against any loss or damage that may be caused to or suffered by the Department by reason of the said Contract and / or in the performance thereof. We agree that the decision of the Department, whether any breach of any of the terms and conditions of the said contract and / or in the performance thereof has been committed by the Bidder and the amount of loss or damage that has been caused or suffered by the Department shall be final and binding on us and the amount of the said loss or damage shall be paid by us forthwith on demand and without demur to the Department.

We Bank further agree that the guarantee herein contained shall remain in full force and effect during the period that could be taken for satisfactory performance and fulfilment in all respects of the said Contract by the Bidder i.e. till (viz. The date upto 14 months after the date of successful implementation) hereinafter called the said date and that if any claim arises against us_____ Bank by virtue of this guarantee before the said date, the same shall be enforceable against us



RFP OF RATE CONTRACT FOR SUPPLY OF TABLETS & FINGER PRINT SCANNER & BLUETOOTH PRINTERS

_____ Bank notwithstanding the fact that the same is enforced within six months after the said date, provided that the notice of any such claim has been given to us _____ Bank by the purchaser before the said date. Payment under this letter of guarantee shall be made promptly upon our receipt of notice to that effect from the Department.

It is fully understood that this guarantee is effective from the date of the said Contract and that we _____ Bank undertake not to revoke this guarantee during its currency without the consent in writing of the JAP-IT.

We undertake to pay the Department any money so demanded notwithstanding any dispute or disputes raised by the Bidder in any suit or proceedings pending before any Court or Tribunal relation thereto our liability under this present bond being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge or our liability for payment there under and the Bidder shall have no claim against us for making such payment.

We _____ Bank further agree that the JAP-IT shall have the fullest liberty, without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said Contract or to extend time of performance by the Bidder from time to time or to postpone for any time or from time to time any of the powers exercisable by the Department against the said Bidder and to forebear or enforce any of the terms and conditions relating to the said Contract and we, _____ Bank shall not be released from our liability under these guarantee by reason of any such variations or extension being granted to the said forbearance and / or omission on the part of the JAP-IT or any other matter or thing whatsoever, which under the law relating to sureties, would but for this provisions have the effect of so releasing us from our liability under this guarantee.

The guarantee is for an amount of Rs. _____ (In figures Rs. _____).

This guarantee shall not be discharged due to the change in the constitution of the Bank or the Bidder.

DATE: -
PLACE:



**RFP OF RATE CONTRACT FOR SUPPLY OF TABLETS & FINGER PRINT
SCANNER & BLUETOOTH PRINTERS**

SIGNATURE: -

WITNESS: -

PRINTED NAME:.....(BANK'S COMMON SEAL)



13 ANNEXURE VI: EMD / BANK GUARANTEE FORMAT

Whereas ----- (hereinafter called 'the bidder) has submitted its bid dated ----- for "Appointment of -----" (hereinafter called "the Bid") to -----

KNOW ALL MEN by these presents that WE ----- of ----- having our registered office at ----- (hereinafter called "the Bank") are bound unto the ----- (hereinafter called "the Purchaser") to the sum of ----- for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this ----- day of ----- 20...

THE CONDITIONS of this obligation are:

1. If the bidder, withdraws its Bid during the period of bid validity specified by the bidder on the Bid Form; or
2. If the bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity,
 - a. fails or refuses to execute the Contract, if required; or
 - b. fails or refuses to furnish the Performance Security, in accordance with the instructions to bidders;

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force for 180 days from the date of bid submission, and any demand in respect thereof should reach the Bank not later than the above date.

(Authorized Signatory of the Bank)



14 ANNEXURE VII- SELF-DECLARATION

Ref: _____

Date: _____

To,

Chief Executive Officer

Jharkhand Agency for Promotion of Information Technology

Engineers Hostel # 2,

Dhurwa, Ranchi 834004.

In response to the tender No. _____ dt.
_____ Of Ref. _____ as a
owner/partner/Director of _____ I / We
hereby declare that our Agency _____ is having unblemished past
record and was not declare ineligible for corrupt & fraudulent practices either
indefinitely or for a particular period of time.

Name of the Bidder: -

Signature: -

Seal of the Company: -



15 ANNEXURE VIII- CERTIFICATE OF CONFORMITY

Date:.....

To,

Chief Executive Officer

Jharkhand Agency for Promotion of Information Technology

Engineers Hostel # 2,

Dhurwa, Ranchi 834004.

C E R T I F I C A T E

This is to certify that, the service for installation, maintenance and service which I shall provide, if I am awarded with the work, are in conformity with the Scope of Work in the Tender document.

I also certify that the price I have quoted per unit cost basis is inclusive of all the cost factors involved in the execution of the project, to meet the desired standards set out in the Conditions of the contract.

Name:

Designation:

Seal:

**17 ANNEXURE IX- WORK ORDER FOR SUPPLY OF
RELATED DEVICES AS PER BOM**

Name of the firm _____

Address:

Period from _____ to _____.

S. No.	Order Number and date	Order Placed by (full contact address of such organizations)	Scope of Work	Value of order in Rupees	Date of completion		Remarks indicating reasons for delay , if any
					As per contract	Actual	
1.							
2.							
3.							

Date: _____

Place: _____

Signature of the Bidder:

Note: The Bidder must enclose the relevant Purchase Order and Certificate of satisfactory completion for each such order.

18 ANNEXURE X- BID PRICE FORM

(Upload in Financial bid envelope)

RFP Of Rate Contract For Supply Of Tablets & Finger Print Scanner & Bluetooth Printers

Bidder's Name & Address

To,

Chief Executive Officer

Jharkhand Agency for Promotion of Information Technology

Engineers Hostel # 2,

Dhurwa, Ranchi 834004.

Format for Financial Proposal

SL. No.	Item Description	Name of OEM	Model Quoted	Unit Price in Rs. (A)	Tax in %	Tax in Rs. (B)	Total Unit Cost in Rs. (C=A+B)	Quantity (D)	Total Cost in Rs. (E=CxD)
1.	Schedule 1							700	
2.	Schedule 2							2800	
3.	Schedule 3							4800	
4.	Schedule 4							2800	

Note:

- 1. The above quoted rates shall remain valid for one year from the date of acceptance of Letter of Intent issued by JAP-IT.*
- 2. The Bidder may include a component of Foreign exchange fluctuation while supplying the items which are procured beyond the existing supply order mentioned in Bill of materials.*

Total Amount in Rupees:

For Schedule 1:

(In figures) _____

(In Words) _____

For Schedule 2:

(In figures) _____

(In Words) _____



**RFP OF RATE CONTRACT FOR SUPPLY OF TABLETS & FINGER PRINT
SCANNER & BLUETOOTH PRINTERS**

For Schedule 3:

(In figures) _____

(In Words) _____

For Schedule 4:

(In figures) _____

(In Words) _____

Date _____

Signature of Bidder

Seal

**NOTE: Appendix 9 should only be uploaded in Financial bid envelope of
the e-procurement site**